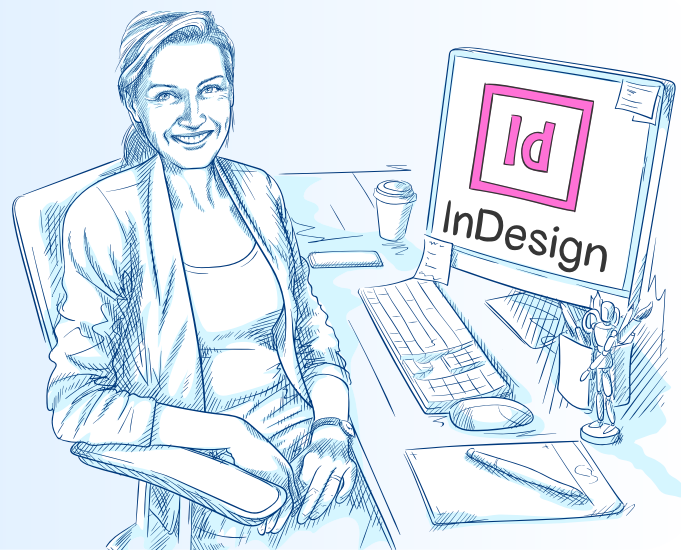


# Adobe InDesign Introduction


Ever stared at a beautifully designed magazine and thought, 'I wish I could create that?' This InDesign course transforms layout novices into publishing pros.

Whether you're completely new or exploring on your own, you'll learn to create professional looking documents from scratch.




## What You'll Get With This Course

 **Live Instructor-Led Training**  
Highly experienced and approachable trainers

 **Comprehensive Materials**  
PDF manual and training files included!

 **eCertificate of Completion**  
Proudly recognise your achievement

 **Lifetime Support**  
Expert help, always within reach

**Skill Level: Beginner**

**Duration: 1 Day**

**Time: 9:00am – 4:00pm**

## Course Content

### The InDesign User Interface

- Workspaces
- Menu Bar
- Panels and the Panel Dock
- Tools Panel
- Understanding Preferences

### Setting up Documents

- Document Presets
- About Margins and Columns
- Rulers and Guides
- Understanding Bleed and Slug

### The Links Panel

- Why Graphics are Linked
- Updating Graphics
- Replacing Graphics
- Go to Link
- Modified Link
- Missing Link

### Adding Images

- Understanding File Formats
- Image Placement
- About Frame Fitting Options
- Understanding Text Wrapping

### Using Basic Colour

- Understanding Colours
- Colour Models & Colour Gamut
- The Swatches Panel

### Creating Objects

- About InDesign Objects
- Basic Shape Tools
- Creating Shapes
- Applying Fill and Stroke
- Arranging Shapes
- Align Objects

### Working with Text

- Creating Text Frames
- Using Placeholder Text
- Placing (Importing) Text

### Simple Text Formatting

- Understanding Text Formatting
- Character Formatting
- Paragraph Formatting

### Working with Basic Styles

- Understanding Styles
- Creating Paragraph Styles
- Applying Styles

### Publishing and Save Options

- Preflighting Files
- Exporting to PDF
- Using the Packaging Tools
- Package Settings