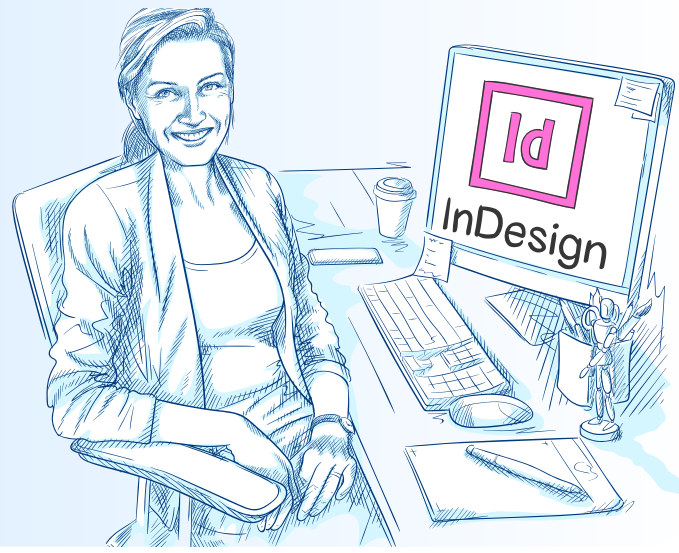


Adobe InDesign Intermediate

Ever found yourself manually formatting the same text repeatedly? This intermediate InDesign course transforms basic users into layout experts.

Perfect for those familiar with basics, you'll master styles, parent pages, and time-saving features for creating consistently beautiful documents.



What You'll Get With This Course



Live Instructor-Led Training

Highly experienced and approachable trainers



Comprehensive Materials

PDF manual and training files included!



eCertificate of Completion

Proudly recognise your achievement



Lifetime Support

Expert help, always within reach

Skill Level: Intermediate

Duration: 1 Day

Time: 9:00am – 4:00pm

Course Content

Creative Cloud Libraries

- Understanding Libraries Panel
- Creating & Naming Libraries
- Adding Elements to a Library
- Sorting & Grouping Libraries
- Using a Library in Multiple Documents

Using Parent Pages

- Understanding Parent Pages
- Creating & Editing Parent Pages
- Applying Parent Pages
- Inserting Auto Page Numbering
- Loading Parent Pages
- Inserting Sections
- Deleting Parent Pages

Working With Colour

- Colour Gamut & Models
- Process, Tints & Spot Colours
- Using the Eyedropper
- Creating a Gradient
- Removing Colour from Gradients

Creating Advanced Styles

- Understanding Styles
- Creating Character Styles
- Creating Paragraph Styles
- Applying Styles
- Editing Styles
- Using Indents and Tabs
- Using Bullets and Number
- Creating Drop caps
- Applying Nested Styles

Creating a Table of Content

- Understanding Table of Contents
- Inserting a Table of Contents
- Formatting a Table of Contents
- Table of Contents Style
- Updating a Table of Contents
- Creating Table of Contents Bookmarks for a PDF

Working with Tables

- Understanding Tables
- Creating a Table
- Importing Tables
- Table Formatting
- Entering Text in a Table Cell
- Adjusting a Table
- Formatting Text in a Table