



Adobe InDesign Intermediate

Participants on this Adobe InDesign Advanced 1 day course will delve deeper into InDesign, exploring advanced formatting options using paragraph styles, before working with Parent Pages, Creative Cloud Libraries, Tables and creating Table of Contents.

The course assumes prior knowledge of InDesign, however people with limited exposure to the software or those who are working with documents created by others will also benefit from this course.

Course Details

Skill Level:	Intermediate
Duration:	One Day
Time:	9:00am – 4:00pm (approx)
Class Size:	6 students (at Keystroke) 10 students (Your Office)

Course Content

Creative Cloud Libraries

- Understanding Libraries Panel
- Creating & Naming Libraries
- Adding Elements to a Library
- Sorting & Grouping Libraries
- Using a Library in Multiple Documents

Using Parent Pages

- Understanding Parent Pages
- Creating & Editing Parent Pages
- Applying Parent Pages
- Inserting Auto Page Numbering
- Loading Parent Pages
- Inserting Sections
- Deleting Parent Pages

Working With Colour

- Colour Gamut & Models
- Process, Tints & Spot Colours
- Using the Eyedropper
- Creating a Gradient
- Removing Colour from Gradients

Creating Advanced Styles

- Understanding Styles
- Creating Character Styles
- Creating Paragraph Styles
- Applying Styles
- Editing Styles
- Using Indents and Tabs
- Using Bullets and Number
- Creating Drop caps
- Applying Nested Styles

Creating a Table of Content

- Understanding Table of Contents
- Inserting a Table of Contents
- Formatting a Table of Contents
- Table of Contents Style
- Updating a Table of Contents
- Creating Table of Contents Bookmarks for a PDF

Working with Tables

- Understanding Tables
- Creating a Table
- Importing Tables
- Table Formatting
- Entering Text in a Table Cell
- Adjusting a Table
- Formatting Text in a Table



I attended an excellent workshop on InDesign, Brendon was clearly an experienced facilitator with a detailed knowledge about the InDesign program. The session was professionally run and he ensured the learners understood each section before progressing to the next section. The room at Queen's Road had comfortable chairs, an excellent IT setup and great coffee/tea facilities. I thoroughly enjoyed the experience and left feeling empowered to create documents using the skills I learnt.

E. Roy