



Microsoft PowerPoint Animations with PowerPoint

Participants on this Microsoft PowerPoint – Animations with PowerPoint half day course will build on their existing skills by incorporating advanced animations before moving on to Slide Masters and setting up Custom Shows.

The course assumes that you have a working knowledge of PowerPoint, people with limited exposure to the software and those who need to build slides for others to present will also benefit from attending this course.

Course Details

Skill Level: **Intermediate**

Duration: **Half Day**

Class Size: **10 students** (max)

Course Content

Working with Animations

- Animating Text
- Animating Objects

Advanced Animations

- Applying Custom Animations
- Using the Animation Pane
- Effect Timing
- Reordering Animations

Slide Masters

- Viewing Slide Masters
- Modifying Masters
- Working with Placeholders
- Adding Slide Numbers

Transitions

- Applying Slide Transitions
- Modifying Transitions
- Transition Timing

Rehearse Timings

- Setting up the Slide Show
- Rehearsing Timing
- Recording the Slide Show

Custom Shows

- Understanding Custom Shows
- Creating Custom Shows
- Running Custom Shows
- Linking Custom Shows



Mark Finney was excellent. Very thorough and made the presentation easy to follow as well as entertaining. I really enjoyed the course, Thank You.

J. Nedanovska